

## Policy Brief Resources

This resource document is part of CPR3's policy brief starter kit and includes trainings, examples, special considerations and templates. It, along with the entire policy brief starter kit, can be found on our website: [cpr3.ucsf.edu/researcher-resources](http://cpr3.ucsf.edu/researcher-resources)

1. Select policy brief [trainings](#) and [examples](#)
2. Considerations on the use of GenAI tools
3. CPR3 policy brief [template](#) + [instructions](#)
4. CPR3 awarded teams may also request a high-level review of policy brief drafts with CPR3 team, by appointment.
  - a. Email [cpr3@ucsf.edu](mailto:cpr3@ucsf.edu) to request an appointment.

## Trainings and examples

### Policy brief trainings & guides

<a href="#">Policy Brief 101 Workshop Video</a>	California Policy Lab, UCLA Clinical & Translational Science Institute	This workshop focuses on developing policy briefs to guide researchers in disseminating their work and translate their research findings into policy briefs. The training material is designed for community-partnered researchers, community-based organizations, and anyone interested in improving the policy impact of their work.
<a href="#">Policy Brief Guide PDF</a>	California Policy Lab	Developed to accompany the Policy Brief 101 Workshop Video, this guide provides an introduction to policy brief writing with additional resources linked throughout.
<a href="#">Resources for Writing Briefs</a>	The Centers for Disease Control and Prevention	Public health professionals can use these resources to develop briefs that succinctly inform decision makers and stakeholders of the best available evidence on a public health problem, policy, method, or approach.

### Select policy brief examples

<a href="#">Seize the Data: Using Chronic Absence Data to Drive Student Engagement</a>	California School Boards Association	<ul style="list-style-type: none"> <li>▪ An in-depth brief that includes easy to understand data and visuals, targeted action items tailored to a specific audience.</li> <li>▪ Also has additional resources and information for readers.</li> </ul>
<a href="#">Who benefits from the student loan payment pause and what will happen when it ends?</a>	California Policy Lab	<ul style="list-style-type: none"> <li>▪ Available both as a short, "online" brief and a longer, downloadable PDF.</li> <li>▪ Has a nice balance of text-based information, data, and large, impactful visuals.</li> </ul>
<a href="#">Housing Insecurity and Health for Pregnant People: A Research Brief for Policymakers</a>	The UCSF Preterm Birth Initiative	<ul style="list-style-type: none"> <li>▪ Represents a more concise policy brief with a good balance of white space and text.</li> <li>▪ Uses bolding, bulleting, and numbering to draw readers' attention to the most important takeaways.</li> <li>▪ Clearly outlines key recommendations for policymakers.</li> </ul>

## Considerations for the use of GenAI tools

Researchers may be interested in using Generative AI (GenAI) tools such as ChatGPT to help write policy briefs. GenAI tools can be used to help with many aspects of the writing process including, but not limited to summarizing study findings, translating content, or finding relevant policies/policymakers.

However, GenAI tools have been found to output biased or incorrect information<sup>1</sup> and may not be advanced enough to craft relevant policy recommendations<sup>2</sup>. Outcomes should be checked by researchers with expertise before publishing (Fig 1).

Researchers may consider completing a training on the use of GenAI tools/AI literacy before employing them. Please check your home UC guidance on the use of GenAI tools.

Included below are select articles and reports that detail some of the use cases, implications, and ethical considerations of using GenAI tools (specifically ChatGPT):

1. [ChatGPT and Artificial Intelligence in higher education: Quick start guide](#) (UNESCO, 2023)
2. [ChatGPT in public policy teaching and assessment: An examination of opportunities and challenges](#) (Casey, 2024)

UC Berkeley has published guidance on the use of GenAI tools here: <https://oercs.berkeley.edu/privacy/privacy-resources/appropriate-use-generative-ai-tools>

LinkedIn Learning (available to UC employees), has several trainings on how to use Generative AI tools:

1. [What is Generative AI?](#) Instructor: Pinar Seyhan Demirdag; Length: 1 hr 3 min
2. [Get ready for Generative AI](#); Instructor: Ashley Kennedy; Length: 5 min 26 sec
3. [Introduction to Generative AI with GPT](#); Instructor: Jonathan Reichental; Length: 1 hr 5 min

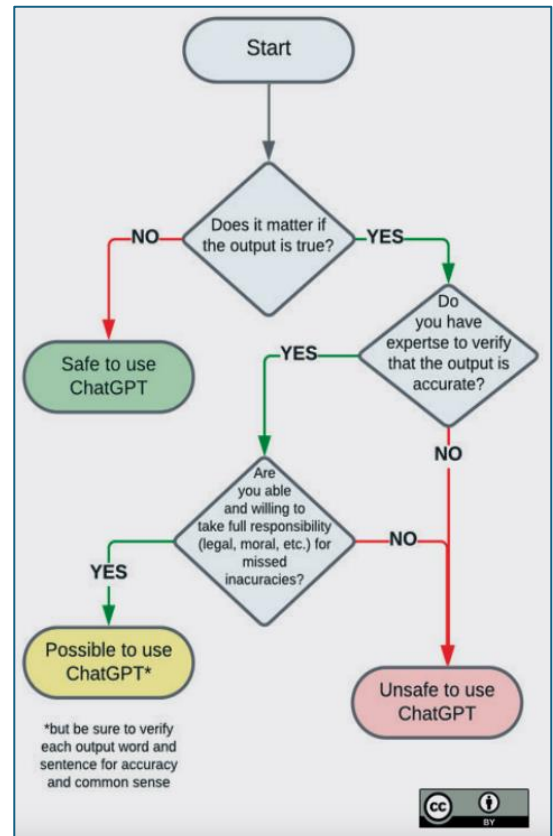


Figure 1: When is it safe to use ChatGPT?<sup>1</sup>